

RECORD OF PROCEEDINGS  
Minutes of the Greeneview Local Board of Education Meeting

Held on: July 23, 2015

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The Greeneview Board of Education met in regular session on Thursday, July 23, 2015 at 7:00 pm at the board office.

Present: Suzanne Arthur, Kathy Hollingsworth, Todd Ireland, Scott Powers, Robert Wright

Absent: none

Present: Isaac Seevers, Superintendent; Julie Gibson, Treasurer

Pledge of Allegiance

Acknowledgement of Guests

**15-051 Changes To The Agenda/Approval Of Agenda & Addendum**

Powers moved and Hollingsworth seconded the motion to approve the agenda and addendum items.

Aye: Wright, Arthur, Hollingsworth, Ireland, Powers

Nays: None

Abstain: None

**15-052 Consent Agenda – Approval of Minutes and Treasurer’s Report**

Wright moved and Arthur seconded the motion to approve the following:

1. Approve the minutes from the Regular Board Meeting June 18, 2015.
2. Approve the Financial Reports.
3. Authorize Treasurer to transfer \$79,515 out of General Fund (001) into Classroom Facilities Maintenance Fund (034) for FY2016-7<sup>th</sup> year of 23 years.
4. To amend the FY16 appropriations as presented with the legal level of control at the fund level.

General Fund	\$13,698,762.60
Special Revenue Funds	909,900.00
Bond Retirement Fund	612,850.01
Capital Projects	1,012,779.86
Endowment Funds	3,500.00
Food Service	513,015.00
Agency Funds	44,995.00
Private Purpose Trust	<u>22,300.00</u>
Total Appropriations	\$16,818,102.47

5. Authorize the Treasurer to make the following transfers:
  - From 001 General Fund to 006 Food Service fund in the amount of \$110,000
  - From 022-9014 Athletic Tournament fund to 300-9500 High School Athletic fund in the amount of \$199.30 (from Baseball tournaments)

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Aye: Wright, Arthur, Hollingsworth, Ireland, Powers  
Nays: None  
Abstain: None

**Superintendent Updates**

Isaac Seevers provided updates on the summer construction projects including the Cupola, High School Roof, Stadium project and some preliminary work at the Elementary in preparation of the renovations to occur next summer. Board member Bob Wright also reported to the Board information on the High School roof project sharing the findings from the tear off and discussing the methods to fix the inadequacies from the original construction.

**15-053 Consent Agenda – New Business**

Powers moved and Wright seconded the motion to approve the following:

1. Approve 2015/2016 Athletic Handbook.
2. Approve the Revisions to Administrative Fringe Benefits.
3. Approve the new Other Administrator Salary Schedule.
4. Approve an out of state Administrative Retreat to Michigan, August 17<sup>th</sup> - 19<sup>th</sup>.
5. Approve the Services Agreement with Fidelity Health Care to provide Nursing Services to Greeneview Local Schools for the 2015-2016 school year. The Board authorizes the President and Treasurer to sign the Agreement and authorizes the Treasurer and Superintendent to take such further action as is necessary to carry out the intent of this resolution.
6. Approve the change order to Kelley Brothers Roofing in the amount of \$26,800 for the additional window caulking that was not included in the original scope of work.
7. Declaring Urgent Necessity and Authorizing the award of a paving contract with Cox Paving LLC.

WHEREAS, the Board's Architect, Ruetschle Architects, prepared the design drawings and specifications for the Elementary School summer roof/HVAC project (the "Project"), and the Architect worked with the school administrators to prepare the bid packages for the Project; and

WHEREAS, bids were solicited and received for the various bid packages for the Project in accordance with the requirements of the Revised Code for competitive bidding, but the total of the low bids for the bid packages that were received exceeded both the bid estimates and the budget for the Project;

WHEREAS, the Board wishes to declare urgent necessity and dispense with a portion of the competitive bidding requirements under Section 3313.46 of the Revised Code as it relates to a paving contract (the "Paving Contract")

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insofar as it is both urgent and necessary to complete the paving work before the end of this summer session to address safety concerns and bring certain areas into compliance with the Americans with Disabilities Act;

WHEREAS, Cox Paving LLC (the "Contractor") was the low bidder for the bid package for the Project concerning paving, and the School District officials have worked with the Contractor to develop an acceptable scope of paving work to address the immediate safety concerns for a lump sum not to exceed \$72,733.79;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Greeneview Local School District as follows:

1. The Board of Education determines that there is, and declares, an urgent necessity to dispense with a portion of the competitive bidding requirements set forth in Section 3313.46 of the Revised Code with respect to the Paving Contract.
  2. The Board of Education awards the Paving Contract to the Contractor for an amount not to exceed \$72,733.79 using the contractor contract forms set forth in the bidding documents for the Project.
  3. The Board President and Treasurer are each authorized to sign the Paving Contract and are authorized to take such further action as is necessary to carry-out the intent of this resolution.
8. To approve the Resolution to Proceed with the ½% Income Tax Renewal as follows:

RESOLUTION PROPOSING THE LEVY OF AN ANNUAL TAX FOR SCHOOL DISTRICT PURPOSES ON THE SCHOOL DISTRICT INCOME OF INDIVIDUALS AND OF ESTATES TO RENEW AN INCOME TAX EXPIRING AT THE END OF 2016 AND DETERMINING TO PROCEED WITH SUBMISSION OF SAID LEVY

WHEREAS, this board of education at its meeting on the 18th day of June, 2015, by resolution duly adopted, determined the necessity of raising an additional \$950,000 per year for school district purposes, and further provided that application be made to the Tax Commissioner of the Ohio Department of Taxation to estimate the property tax rate that would have to be imposed by the School District in the current year to produce said additional annual amount and to estimate the income tax rate that would have had to have been in effect for the current year as a school district income tax to produce said additional annual amount; and

WHEREAS, the Tax Commissioner of the Ohio Department of Taxation has certified to this board of education that the estimated property tax rate that would have to be imposed by the School District in the current year to produce said additional annual amount is 3.94 mills and that the estimated

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income tax rate that would have had to have been in effect for the current year as a school district income tax to produce said additional annual amount is one-half percent;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Greeneview Local School District:

SECTION 1. That pursuant to Section 5748.02 of the Ohio Revised Code as amended (the "Act") renewal of a levy of an annual tax for the purpose of current expenses on the school district income of individuals and estates as defined in divisions (E)(1)(a) and (2) of Section 5748.01 of the Ohio Revised Code is hereby proposed and it is hereby determined to proceed with the submission to the electors of the school district the question of levying for five years an income tax of one-half percent (0.50%) per annum on the school district income of individuals and of estates for the purpose of current expenses at the election to be held on November 3, 2015. Said tax, if approved by the electors, shall be effective January 1, 2017.

SECTION 2. That the treasurer of this board of education be and is hereby directed to immediately certify the following to the board of elections: (a) this resolution and (b) the estimated property tax rate that would have to be imposed in the current year to produce said additional annual amount and the estimated income tax rate that would have had to have been in effect for the current year as a school district income tax to produce said additional annual amount, as calculated and certified by the Tax Commissioner of the Ohio Department of Taxation, and to notify said board of elections to cause notice of such election to be given as required by law.

SECTION 3. That the form of ballot, upon which the question of levying said additional tax shall be submitted to the electors, shall be substantially as follows:

PROPOSED TAX LEVY (RENEWAL)  
GREENEVIEW LOCAL SCHOOL DISTRICT

A majority affirmative vote is necessary for passage.

Shall an annual income tax of one-half percent (0.50%) on the school district income of individuals and of estates be imposed by the Greeneview Local School District, to renew an income tax expiring at the end of 2016 for five years, beginning January 1, 2017, FOR THE PURPOSE OF CURRENT EXPENSES.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

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SECTION 4. That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education; and that all deliberations of this board of education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

9. Approve OSBA delegate and alternate appointment for annual business meeting at Capital Conference on Monday, November 9, 2015

Board Delegate: Suzanne Arthur      Board Alternate: Kathy Hollingsworth

10. The Board authorizes the Superintendent to execute an amendment to the design services agreement with Mays Consulting & Evaluation Services, Inc. for construction administration and observation services during the remedial work, in the amount of \$134,200.00 bringing the total contract fee, including this amendment, to the amount of \$188,300.00.

WHEREAS, the Board of Education of the Greeneview Local School District (the "Board") awarded and entered into a general trades construction contract for the new Greeneview High School project (the "Project") and deficiencies have been observed with the construction of the roof by the general trades contractor that resulted in moisture inflation and other issues on the Project; and

WHEREAS, in anticipation of litigation, Mays Consulting & Evaluation Services, Inc. ("Mays") was retained to perform a detailed investigation of the Project to determine the cause and extent of the issues; and

WHEREAS, based upon information provided by Mays, the Board declared that an emergency exists with respect to the roof deficiencies, selected Mays to provide the required design professional services, and authorized the Superintendent to enter into a design services agreement with Mays for design and bidding phase services with more extensive on-site monitoring services during construction to be negotiated and added by amendment once the full scope of the project has been defined for the remedial work; and

WHEREAS, at this time, the scope of the remedial work has been more fully defined and the Superintendent has negotiated with Mays for on-site monitoring services during the construction phase of the remedial work, and the Board desires to add these services to Mays' existing design services agreement, by amendment.

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NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Greeneview Local School District as follows:

The scope of the remedial work of the Project has been more fully defined and the Board approves the addition of on-site monitoring services during the construction phase of the Project, to Mays' existing design services agreement, by amendment.

The Board authorizes the Superintendent to execute an amendment to the design services agreement with Mays Consulting & Evaluation Services, Inc. for construction administration and observation services during the remedial work, in the amount of \$134,200.00 bringing the total contract fee, including this amendment, to the amount of \$188,300.00.

**Attachment A**  
**Greeneview Local School District**  
**Amendment**

Amendment No. 1

In accordance with Paragraph 1.3 of the Agreement dated December 10, 2014 between Greeneview Local School District and the Consultant, the following constitutes a change in the Project.

Greeneview Local School District hereby authorizes the Consultant to Proceed with Additional Services on the Revised Scope of Work as follows:

Additional services to be provided by the Consultant at this time include those services described as "Construction Phase – Construction Administration" and "Full-Time On-Site Construction Observation" in the Proposal, from Consultant to Owner, dated November 14, 2014 and which is attached to and incorporated into the Agreement as Exhibit A (with the exception of the Terms and Conditions attached thereto, which are not incorporated). Except as stated herein, this Amendment shall not alter any part of the Agreement.

Compensation of the Consultant to incorporate this Amendment shall be as called for in Paragraph 3.3 of the Agreement. A lump sum of said compensation is as follows:

Current Base Contract Fee Amount :	\$54,100.00
Amendment No. 1 Amount:	\$134,200.00
TOTALS (thru Amendment No.1):	\$188,300.00

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The Project Schedule to incorporate this Amendment shall be adjusted as follows:

The above compensation is based on providing the services needed for completion of the Project as set out in the Project Schedule agreed to by the parties. Twenty (20) weeks of construction is anticipated.

Execution of this Amendment by both parties makes the Amendment a part of the Agreement referenced above with Notice-to-Proceed thereby issued by the School District Board to the Consultant.

11. Approve the New Job Description for School Psychologist.

Aye: Wright, Arthur, Hollingsworth, Ireland, Powers  
Nays: None  
Abstain: None

**15-054 Consent Agenda – Personnel**

Hollingsworth moved and Powers seconded the motion to approve the following:

1. Approve Randi Eavers, Regular Bus Driver, Step 1 , 1-year limited contract, for 2015-2016 school year.
2. Approve Lindsey McLean, Elementary Intervention Specialist, Masters, Step 6, 1 year limited contract for 2015-2016 school year.
3. Approve Daniel Kloosterman, High School English, Bachelors, Step 5, 1 year limited contract for the 2015-2016 school year.
4. Approve Dale Vinson, Middle School Social Studies teacher, Bachelors, Step 3 1 year limited contract for the 2015-2016 school year.
5. Approve Katelyn Andres, 3<sup>rd</sup> grade Teacher, Bachelors Step 2, 1 year limited contract for 2015-2016 school year.
6. Approve an internal transfer for Kristine Erwin to the Gifted teacher position, for 2015-2016 school year.
7. Approve Christine Coe, Building Aide, Elementary School, Step 0, 1 year contract for 2015-2016 school year.
8. Approve Rebekah Edwards, Building Aide, Elementary School, Step 5, 1 year contract for 2015-2016 school year.
9. Approve Carrie Minton, Pre School Aide, Elementary School, Step 7, 1 year contract for 2015-2016 school year.
10. Approve internal transfer for Carol Collins, to High School 8 hour custodian.
11. Accept resignation of Robin Cooper, custodian, effective June 30, 2015.
12. Accept resignation of Brad Combs, MS teacher, effective July 8, 2015
13. Accept resignation of Tammy Metcalf, High School teacher, effective June 30, 2015.

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14. Accept resignation of Brad Combs, Middle School Asst. 8th Grade Football Coach (.4)
15. Approve the following 2015/2016 summer help:  
Rosemary Klawonn, Sub Custodian
16. Supplemental Approval(s) for the 2015-16 school year.  
Thomas Yagisawa – Assistant Band Director\*  
Jerry Perdue – Band Camp Assistant  
Jerrett Moon – Band Camp Assistant  
Bill Knauff – 7<sup>th</sup> grade football Assistant Coach .5\*  
Zachery Conner – HS Assistant Football Coach 7/8\*  
Mark Matt - HS Assistant Football Coach 7/8  
Terry Seigfried - HS Assistant Football Coach 7/8\*\*  
Ryan Haines - HS Assistant Football Coach 7/8  
Eric Hickman - HS Assistant Football Coach 4/8\*  
Anna Nock – HS Assistant Soccer Coach\*  
Jami Sears – HS Girls Tennis Coach\*\*\*

**Volunteers:**

Chelsey Brown - Assistant Girls Soccer

\* These positions have been offered to members of the bargaining unit and no qualified employee applied. The positions were then advertised for certificated employees outside the bargaining unit and none applied.

\*community aide

\*\*certified but community aide

\*\*\*classified employee, but this will be as a community aide

Aye: Wright, Arthur, Hollingsworth, Ireland, Powers

Nays: None

Abstain: None

**15-055 Executive Session**

Hollingsworth moved and Powers seconded the motion to go into executive session at 8:15 pm to consider the employment and evaluation of a public employee or official.

Aye: Wright, Arthur, Hollingsworth, Ireland, Powers

Nays: None

Abstain: None

The board reconvened at 8:40 pm and the Board President Todd Ireland declared the meeting adjourned.

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Public Present: Lori Bolen, Sue Ellis, Rita Canty

The next regular board meeting will be held August 20, 2015 at 7:00 pm.

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President

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Treasurer